

Permablitz Responsibilities & Expectations Checklist

The Host

To be eligible to host a permablitz you are required to:

1. Become a member of Permaculture Saskatchewan (see <http://permasask.ca/get-involved/> for details).
2. Participate in three other permablitzes within one year of your own. You need to attend at least one before your own permablitz. Contact Permaculture Saskatchewan to arrange other ways to volunteer if you're unable to participate in three permablitzes.
3. Have a design completed by a Permaculture Design Certificate graduate.

As the host, it is your responsibility to:

1. Complete a design questionnaire and interview with your designer at least 3 months before your permablitz. This process is necessary to help identify your needs, expectations and ideas, as well as the scope of the design.
2. Invite friends, neighbours, and family to participate as volunteers in your permablitz. Permaculture Saskatchewan will also help recruit volunteers from our pool of permablitz volunteers.
3. Gather and purchase all materials needed for the permablitz and have them ready for the day of the event (i.e., cardboard, compost, topsoil, manure, mulch, plants). Materials will vary depending on the nature of your design; your designer will help you identify what you will need. Please note that gathering materials (whether it involves purchasing or foraging) can take a good deal of time and energy. Do not leave this to the last minute.
4. Maintain regular communication with your designer(s) once you have committed to the permablitz. Your timely responses are necessary to ensure that we can capably plan and implement your permablitz.
5. Provide lunch, snacks, water, etc. for volunteers on the day of the permablitz.
6. Carefully read through the *Permablitz Host Manual* before you begin the whole process.
7. Provide feedback and input after your permablitz is complete so Permaculture Saskatchewan can improve our practices. Permaculture sites are educational tools, demonstration projects, and research sites; as such, Permaculture Saskatchewan would like to monitor the progress of each design, understand how they change over time, and learn from your experiences.

The Permablitz Guild

The Permaculture Saskatchewan Permablitz Guild will:

1. Provide you with a copy of the *Permablitz Host Manual*.
2. Put you in touch with a permaculture designer.
3. Meet with you to discuss your needs and our capacity, to ensure that we are a good match for each other and that a permablitz is right for you.
4. Provide you with leads and ideas regarding where you might find materials for your permablitz. Your designer will provide you with a list of needed materials and approximate amounts.
5. Help recruit volunteers for the permablitz.
6. Coordinate the day of the permablitz, i.e., make sure there are people to help facilitate the day, plan the schedule, organize mini-workshops during the day, etc.
7. Arrange to document the day with photographs and videos
8. Provide follow-up advice and support as needed.